

# Survey of Environmental Companies



PUB-RR-026 April, 2003

The Survey of Environmental Companies is a survey designed to collect basic information about the environmental services offered by your firm. The Bureau for Remediation & Redevelopment administers six government programs that address environmental contamination. These are the Superfund, State Funded Response, Leaking Underground Storage Tank, Spills, Land Recycling, Dry Cleaner, and Abandoned Container Programs. Cleanups at these types of sites are regulated under the NR 700 series, Wisconsin Administrative Code.

Professional environmental consultants who wish to be considered for selection on state-funded investigation and remediation projects administered by the Bureau must complete this form in accordance with chapter NR 734.07, Wis. Admin. Code.

The information provided on the survey will be entered into a database used to screen consultants for selection in conducting state-funded investigation and remediation projects. If you need assistance in order to complete the survey, please contact John Burnett at (608)266-2632.

The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240

This publication is available in alternative format upon request. Please call 608-267-3532 for more information. Submit completed survey to Tom Fass RR/3, 101 South Webster Street, Madison, Wisconsin, 53707-7921.



# WISCONSIN DEPARTMENT OF NATURAL RESOURCES BUREAU for REMEDIATION & REDEVELOPMENT CONSULTANT DATA RECORD FORM

#### I. STATE FUNDED RESPONSE SURVEY

### Purpose

This Data Record Form (Survey) is designed to collect information about environmental companies doing business in Wisconsin. It replaces all earlier versions.

The information is collected for use by the Department in the selection of companies for state-funded projects in accordance with ch. NR 734, Wis Adm. Code.

- Write your answers directly on the form.
- Note additional services available from your firm (but not listed on the form) in the spaces provided.
- Please indicate staffing levels as follows. List the total number of staff in each specialty. It is ok to list the same staff person in more than one area (i.e. the number of staff in each category do not necessarily have to add up to the total number of staff employed at the firm).

**EXAMPLE**: Bob is a hydrogeologist, geologist, and environmental specialist. The firm should claim capabilities in all four areas but only count Bob once.

<u>1</u>	Hydrogeologist(s) (as per NR 550)
	Hydrogeologist(s) (as per other qualifications)
	Soil Scientist(s)
1	Geologist(s)
	Geophysicist(s)
	Geochemist(s)
	Chemist(s)
	Toxicologist(s)
2	Environmental Specialist(s)
2	Office Personnel
	Draftspeople
4	TOTAL PERSONNEL

- If your firm has provided this type of service in the past using in-house staff to design or implement the work then check both the "Yes" and the "Experience" fields. Do not check either field if you performed more than 75% of the work using subcontractors.
- If your firm believes it has the necessary in-house resources to provide this type of service but has never actually done so then check the "Yes" field. Do not check the field if you would perform more than 75% of the work using subcontractors.

 If your firm does not provide this service or if your firm would subcontract or has subcontracted the service, leave both fields blank.

#### **EXAMPLE**

Yes	Exp		Explanation
<u>X</u>	<u>X</u>	Bioremediation	Firm has done this in the past using in-house staff and less than 25% subcontractors.
<u>X</u>		Bioremediation	Firm is capable of doing this with less than 25% subcontractors but has no experience.
		Bioremediation	Firm does not provide this service or uses subcontractors to perform more than 75% of the design.

- Do not provide information that should remain confidential.
- Please send the completed form to:

Consultant Data Records - RR/3
Department of Natural Resources
Bureau for Remediation & Redevelopment
P.O. Box 7921
Madison, WI 53707

#### A. Definitions

29 CFR 1910.120--U.S. Department of Labor, Occupational Safety and Health Administration regulations for hazardous waste operations and emergency response actions. The rule requires employers involved in such operations to have an active health and safety program that includes employee training, site-specific health and safety plans, employee medical surveillance, site safety monitoring, and more. Certain underground storage tank and spills response work is covered by this rule. For example, firms with employees entering storage tanks, firms that handle contaminated soil, and firms that handle tank sludge that is a hazardous waste are all subject to the rule. Drillers, tank removal contractors, and environmental consultants involved in such work are subject to the regulations if a known or probable leak or spill from the tank has occurred. Assessments of leaks via drilling or excavating, however, are covered only if a leak is known or strongly believed to have occurred (e.g. if a tank tightness test indicates a leak).

CONTRACTUAL SERVICES--1) Services or materials furnished by a service provider to the state that do not involve extensive permanent alteration of a site or facility structure, extensive investigation of remedial action alternatives, or extensive study or analysis of data to correct an environmental problem. Straightforward waste removal, soil borings, and lab services are examples of contractual services.

EXPERIENCE--Indicates that the firm has demonstrated its capabilities in a specific area through the successful completion of a project. Firms can only claim experience in an area if their own in-house staff and resources were used to design or implement

the work. Firms should not claim experience in an area if a subcontractor did the work.

EMERGENCY--A situation that threatens the public health, safety or welfare, which was unforeseen, which calls for immediate action, and which must be responded to using emergency procurement procedures.

HYDROGEOLOGIST--A hydrogeologist as defined in NR 712 to mean a person who is a graduate of an accredited institution of higher education and who has successfully completed 30 semester hours or 45 quarter hours of course work in geology. At least 6 semester hours or 9-quarter hours of the geology course work must be in hydrogeology, geohydrology or groundwater geology. This person shall also have acquired through education and actual field experience the ability to direct the drilling of borings, and the installation and development of wells; describe and classify geologic samples, and evaluate and interpret geologic and hydrogeologic data.

IN-HOUSE--Indicates that the firm (any combination of head office and branch offices) has the necessary staff and physical resources to perform a specific task without the use of outside contractors.

LEVEL A RESPONSE--Should be worn when the highest level of respiratory, skin, and eye protection is needed. Personnel must be trained in level A response criteria and protocol to claim this response level. Personnel protective equipment should include:

- Fully encapsulating suit
- Self-contained breathing apparatus (SCBA)
- Hard hat (optional)
- Chemical-resistant, steel toe shank boots
- Boot covers
- Inner and outer gloves

LEVEL B RESPONSE--Should be worn when the highest level of respiratory protection is needed, but a lesser level of skin protection is sufficient. Personnel must be trained in level B response criteria and protocol to claim this response level. Personnel protective equipment should include:

- One-piece, hooded, chemical-resistant splash suit
- Self-contained breathing apparatus (SCBA)
- Hard hat
- Chemical-resistant, steel toe shank boots
- Boot covers
- Inner and outer gloves

LEVEL C RESPONSE--Should be worn when the criteria for using air-purifying respirators are met. Personnel must be trained in level C response criteria and protocol to claim this response level. Personnel protective equipment should include:

- One-piece, hooded, chemical-resistant splash suit
- Canister equipped, full-face mask
- Hard hat
- Chemical-resistant, steel toe shank boots

- Boot covers
- Inner and outer gloves

LEVEL D RESPONSE--Should be worn only as a work uniform and not on any site with respiratory or skin hazards. Personnel must have basic 40-hour safety training to claim this response level. It provides no protection against chemical hazards. Personnel protective equipment should include:

- Respirator
- Coveralls
- Gloves
- Leather or chemical resistant, steel toe and shank boots/shoes
- Safety glasses or chemical splash goggles
- Hard hat w/face shield (optional)

MINORITY OWNED BUSINESS -- A business that must certified by the Wisconsin Department of Commerce, must be 51% owned, controlled and actively managed by a minority group or members as defined in ss 560.036(1).

NR 518--Solid Waste Management Administrative Code which regulates the land spreading of solid wastes. The code requires that a facility plan is prepared and the Department grants a license.

PROFESSIONAL SERVICES--1) Services that include consultation, evaluation, planning, design, or responsible supervision of investigations or construction at contamination sites.

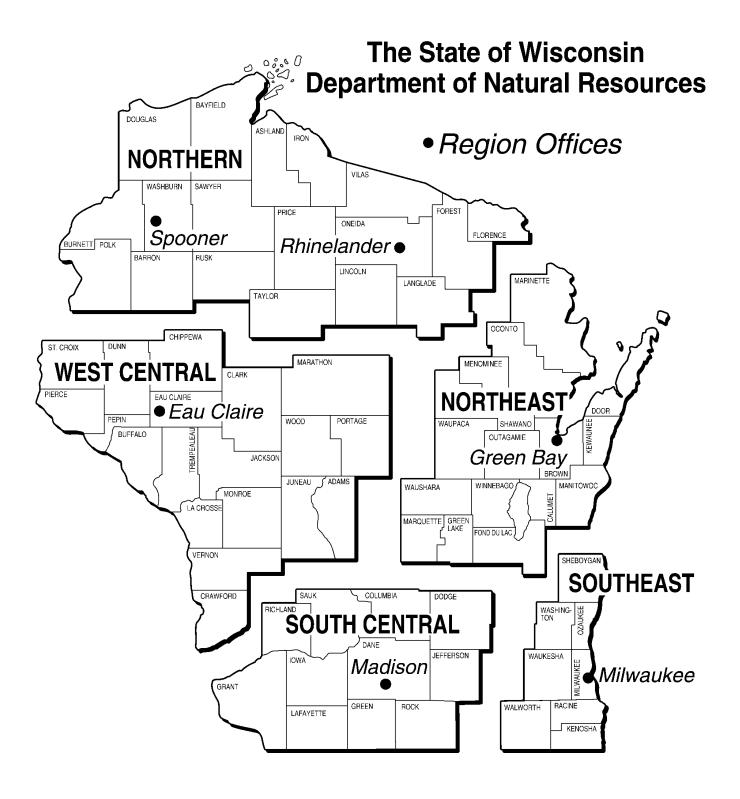
SCHEDULED WORK--contracts that are negotiated through regular procurement procedures.

SMALL BUSINESS--means a business entity, including its affiliates, generating \$2.5 Million or less in annual gross sales and employs fewer than 25 full-time employees.

SUBCONTRACTOR--A person or firm working under the direction of the form respondent (prime contractor) that performs significant services at the site or for the project.

YES--means the firm has the capability of performing the service, knows what is necessary to implement the technology or service but may not have hands on experience.

B. Map of DNR Regions



#### **General Company Info** Company Name: Division: Address Street: Addt'l: PO Box: City: State: Zip: Contact Name: Phone Toll Free: Office: Emerg: Year Established: Total Personnel: Serves Wi Flag: O Yes O No Primary Functions of the Office/Facility: DNR Regions Served: All - Northeast Part N/A O Part N/A - Northern O Part O N/A - West Central $\bigcirc$ All O Part O N/A - Southeast O Part N/A - South Central **Branch Offices** Branch #: Branch Name: Contact Name: Address Street: Addt'l: PO Box: Zip: State: City: Phone Toll Free: Office: Ext: Emerg: Functions Unique to this Branch Office: Year Established: Total Personnel: DNR Regions Served: O All O Part N/A - Northeast O Part O N/A - Northern O Part N/A - West Central O Part N/A - Southeast O Part N/A - South Central

#### **Branch Offices** Branch #: Branch Name: Contact Name: Address Street: Addt'l: PO Box: Zip: City: State: Phone Toll Free: Office: Ext: Emerg: Fax: Functions Unique to this Branch Office: Total Personnel: Year Established: O Part O N/A DNR Regions Served: O All - Northeast O Part O N/A - Northern O Part O N/A - West Central O Part N/A - Southeast O Part N/A - South Central Branch #: Branch Name: Contact Name: Address Street: Addt'l: PO Box: Zip: State: City: Phone Toll Free: Office: Ext: Emerg: Fax: Functions Unique to this Branch Office: Year Established: Total Personnel: DNR Regions Served: O All O Part O N/A - Northeast O Part O N/A - Northern O Part N/A - West Central O Part O N/A - Southeast O Part N/A - South Central

Branch Offices						
Branch #:						
Branch Name:						
Contact Name:						
,			Address			
Street:						
Addt'l:						
PO Box:						
City:				State: Z	Zip:	
Discuss Tall Faces		1 or		_		
Phone Toll Free:		Office:	Ext:			
Fax:		Emerg:				
Functions Unique to t	this Branch C	Office:				
Year Established:	Total	Personnel:				
DNR Regions Serve	ed: ( All	O Part	N/A - Northeast			
2 regione cont		Part				
	◯ All	O Part O				
	○ All	O Part O				
	○ All	O Part O	N/A - South Centra	l		
INVESTIGATION Capabilities	ON AND	REMEDI	ATION SURVE	Y DATA		
1. Soils						
INV Sub		metals agricult inorgar PCBs dioxins wood p	ed Solvents ural chemicals			
2. Groundwater						
INV Sub		Sub				
		petrole				
			ed Solvents			
		metals	ural abamia-l-			
		inorgan	ural chemicals			
		PCBs	103			
		dioxins				
			reservatives			

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2. Groundwater	
INV Sub REM Sub	
	coal gas derivatives/PAHs
Additional Services	
Yes Sub	
	property transfer assessments
	consultant registered with DILHR
	site assessor certified by DILHR
Company's DILHR Registration/Cert	tification Numbers
DILHR Reg/Cert No - Pecfa Consu	ltant:
DILHR Reg/Cert No - Site Asse	ssor:
Survey Completed	
Date:	
Name:	
Title:	
Phone:	
Phone Ext:	
CDILL DECDONICE AND	WASTE MANAGEMENT SUDVEY DATA
SPILL RESPONSE AND	WASTE MANAGEMENT SURVEY DATA
	WASTE MANAGEMENT SURVEY DATA
Emergency Response	
Emergency Response Emergency Response Area: All	Part N/A Northeast
Emergency Response  Emergency Response Area: All All	Part N/A Northeast Part N/A Northern
Emergency Response  Emergency Response Area: All All All	Part N/A Northeast Part N/A Northern Part N/A West Central
Emergency Response  Emergency Response Area: All All All	Part N/A Northeast Part N/A Northern
Emergency Response  Emergency Response Area: All All All All All	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast
Emergency Response  Emergency Response Area: All All All All All Year Began Emerg Resp:	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast
Emergency Response  Emergency Response Area: All All All All All	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast
Emergency Response  Emergency Response Area: All All All All All Year Began Emerg Resp:	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast
Emergency Response  Emergency Response Area: All All All All All Year Began Emerg Resp:  Num Emerg Resps Last Year:	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast
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Emergency Response  Emergency Response Area: All All All All All  Year Began Emerg Resp: Mum Emerg Resps Last Year:  Capabilities  1. Emergency Response	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast Part N/A South Central
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Emergency Response  Emergency Response Area: All All All All All  Year Began Emerg Resp: Mum Emerg Resps Last Year:  Capabilities  1. Emergency Response	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast Part N/A South Central  emergency response 24 hour emergency response ambient air monitoring ventilate structures of explosive vapors
Emergency Response  Emergency Response Area: All All All All All  Year Began Emerg Resp: Mum Emerg Resps Last Year:  Capabilities  1. Emergency Response	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast Part N/A South Central  emergency response 24 hour emergency response ambient air monitoring ventilate structures of explosive vapors free product recovery (from land surface)
Emergency Response  Emergency Response Area: All All All All All  Year Began Emerg Resp: Mum Emerg Resps Last Year:  Capabilities  1. Emergency Response	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast Part N/A South Central  emergency response 24 hour emergency response ambient air monitoring ventilate structures of explosive vapors free product recovery (from land surface) free product recovery (from water)
Emergency Response  Emergency Response Area: All All All All All  Year Began Emerg Resp: Mum Emerg Resps Last Year:  Capabilities  1. Emergency Response	Part N/A Northeast Part N/A Northern Part N/A West Central Part N/A Southeast Part N/A Southeast Part N/A South Central  emergency response 24 hour emergency response ambient air monitoring ventilate structures of explosive vapors free product recovery (from land surface) free product recovery (from subsurface)

Capabilities	
1. Emergency Response	
Yes Sub	
	contain spills into surface water
	contain spills on land
	24 hour lab access
	on site chemical screening
2. Waste Management	
Yes Sub	
	fuel blending
	management of contaminated/off-spec product
	petroleum tank sludge sampling and analysis
	petroleum tank sludge processing and disposal
	tank wastewater management
	clean tank interiors/wipe test
	dispose of tank
	sample and analyze unknowns
	characterize hazardous waste
	manifest and placard hazardous waste
	store hazardous waste
	transport hazardous waste
	recycle hazardous waste
	dispose of hazardous waste
	transport solid waste
	dispose of solid waste
Survey Completed	
Date:	
Name:	
Title:	
Phone:	
Phone Ext:	
STATE LEAD SURVEY D	DATA
Pollution Liability Insurance	

# Wisconsin Department of Natural Resources

Carries Pollution Liability Insurance: 

Yes 
No

Pollution Insurance Claim Mode: Occurrence Claims-made

Obtain Pollution Liability Insurance Per Project: Yes No

Administrative Information
Services: Professional Serv Flag: Yes No
Contractual Serv Flag: Yes No
Address for RFP: Company Name:
Division:
Attention:
Address:
City, State, Zip:
Phone:
Fax:
Applicable Categories: Small Business
Minority-Owned Business
Woman-Owned Business
lumber Contracts Completed Last Year:
Personnel
Administrative
Service Representative(s)
Registered Engineer(s) in Wisconsin
Engineering Specialty: Chemical
Engineering Specialty: Environmental
Engineering Specialty: Civil
Engineering Specialty: Geotechnical
Engineering Specialty: Mechanical
Engineering Specialty: Electrical
Engineering Specialty: Structural
Engineering Specialty: Wastewater
Engineering Specialty: Sanitary
———— Hydrogeologist(s) (as per NR 550)
Hydrogeologist(s) (as per other qualifications)
Soil Scientist(s)
Geologist(s)
Geophysicist(s)
Geochemist(s)
Chemist(s)
Toxicologist(s)
Environmental Specialist(s)
Atmospheric Scientist(s)
GIS/Remote Sensing Specialist(s)
Hydrologist(s) (as per NR 712 definition)
Limnologist(s)

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Project Manager(s)

Personnel					
	Safety and Health Specialists(s)				
	Explosives Specialists(s)				
	Certified Hazardous Materials Manager(s)				
	Field Supervisor(s)				
Field Technician(s)					
	Lab Technician(s)				
	Registered Surveyor(s)				
	Biologist(s)				
Waste Minimization Specialist(s)					
Drilling Rig Operator(s)					
	Draftspeople				
Data Management/Computer Programmer(s)					
Radiological Health Specialist(s)					
	Scientist(s) per NR 712.03(3)				
	Total Personnel				
Personnel For Level A Response					
	Personnel For Level C Response				
	Personnel For Level C Response  Personnel For Level D Response				
Qualifications an	d Special Capabilities				
	Health and Safety Plan: Yes No				
	t with 29 CFR 1910.120: Yes No				
	Operates Analytical Lab: Yes No				
	o does Physical Testing: Yes No				
	does Chemical Testing: Yes No				
	ovides 24hr Turnaround: Yes No				
	Certified under NR 149: Yes No Operates a Mobile Lab: Yes No				
FIIIII	Operates a Mobile Lab. Yes No				
Attachments Ret	urned with Survey				
Copy of He	alth and Safety Policy				
General Eq	uipment List				
Capabilities					
Services Available					
YES E	<ul><li>Community relations/appearance at public meetings</li></ul>				
	Private well sampling				
	Superfund RI/FS				
	Treatability studies				
	Contaminant pathway analysis				
	Lake and stream sediment analysis				

## Capabilities Services Available YES FXP Historical review Define the site soil, geology, hydrology Document horizontal & vertical contamination Verify source Document horizontal & vertical groudwater flow Contamination Investigation, General Capabilities YES EXP Topographic surveys Site plan preparation/mapping Air quality sampling/analysis Lagoon/Pit sampling/analysis Surface water sampling/analysis Sampling of barrels and tanks Identify nearby water supply wells Identify utilities Knowledge of NR 141 Mapping sewers Obtain off-site access agreements Directional drilling Drilling inside buildings Locate buried tanks Manage investigative wastes Televising sewers Prepare plan-sheets Wetland impact assessments Air sampling Field Mobil Lab Services YES EXP Field GC PID/FID Immuno assay Hydro punch Cone penetrometer Geo probe Metals field screening (RMT, June 1991) Geophysical Methods YES EXP Ground penetrating radar Electromagnetic induction Seismic surveys Metal detection Magnetometer Elec. resistivity (surface) Elec. resistivity (borehole) Gamma-gamma logs

Capabilities				
Geophysical Methods				
YES EXP				
	Neutron logs			
Soil Investigation				
YES EXP				
	Soil sampling/analysis			
	Soil borings			
	Lab soil testing/classification			
	Soil gas survey			
	Hand driven split spoon			
	Split spoon sampling			
	Prepare well logs			
	Prepare cross-sections			
	Shelby tube sampling			
	Choisy tabe camping			
Groudwater Investigation				
YES EXP				
	Monitoring well installation			
	Groundwater sampling/analysis			
	Pumping tests			
	Slug tests			
	Permeameter tests			
	Grainsize analysis			
	Porosity determinations			
	Flow net analysis			
	Flow modeling			
	Contaminant transport modeling			
	Bedrock geology			
	Bedrock drilling			
	Install piezometers			
	Prepare hydrogeologic cross-sections			
	Fractured flow analysis			
	Prepare water table contour maps			
Remedial Options Analysis				
YES EXP				
	Perform treatability studies			
	Obtain WPDES permits			
	Obtain water regulation and zoning permits			
	Obtain air permits			
	Obtain building permits			
Remedial Action, General Capabilities				
YES EXP				
	Remedial options analysis			
	Remedial action design			
	Remedial action oversight			
	Remedial action construction			
	Long term monitering			
	Provide bottled water			

## Capabilities Remedial Action, General Capabilities YES FXP Aquifer/water supply analysis Operation & maintenance Remedial action completed Soil Remedial Actions D-YES D-EXP C-YES C-EXP In-situ soil venting In-situ soil washing Stream injection In-situ soil bioremediation Ex-situ soil aeration/volatization Ex-situ soil thermal desorption Ex-situ soil incineration Free hydrocarbon removal Free product removal Solidification Chemical fixation Soil composting **Groudwater Remedial Actions** D-YES D-EXP C-YES C-EXP In-situ groundwater bioremediation Air sparging Interceptor trench Groundwater extraction (plume capture) Vacuum enhanced recovery Horizontal collection systems Oil-water separation Ex-situ groundwater bioremediation Carbon absorption Air stripping Chemical oxidation Reverse osmosis Discharge to surface water Discharge to sanitary sewer Discharge to groundwater Other Remedial Actions D-YES D-EXP C-YES C-EXP Water supply remediation Free hydrocarbon removal Solidification Chemical fixation Telemetry monitoring Gas extraction Leachate extraction Slurry walls Landfill caps Mine reclamation

## Capabilities Other Remedial Actions D-YES D-EXP C-YES C-EXP **Ecology restoration** Wetland restoration Contaminants D-YES D-EXP C-YES C-EXP Heavy metals Microorganisms/pathogens Dense non-aqueous phases Hydrocarbons/petroleum Chlorinated VOCs Inorganics (nitrates, sulfate) Fertilizers Pesticides Asbestos **PCBs** Radioactive compounds Dioxins Coal tar derivatives Papermill sludge Municipal sludge Dioxin Pentachlorophenol Resins (glues) Formaldehydes Dyes, inks, paint wastes Creosote Naturally occurring contamination **Survey Completed** Date: Name: Title: Phone: Phone Ext: